

NOTICE PRGDP N° 105/2018

The Rector, of the Federal University of Lavras (UFLA), performing his duties, makes public that this Notice will be open for the Simplified Selective Process, which intends to hire either a Foreign Visiting Professor (FVP) or a Brazilian Visiting one, living abroad, in the terms of Law n° 8.745/93, Law n° 12.425/11, Decree n° 6.593/2008, Ordinance MEC n° 243/2011, Decree n° 7.485/2011, modified by Decree n° 8.259/2014, on the Law 12.772/2012 of 28/12/2012, the modifications provided by Law 13.325/2016, on Resolution CUNI n° 059, of 18/10/2017 and the conditions of this Notice.

1. PRELIMINARY DISPOSITIONS

1.1. The work contract aims to fill 36 (thirty-six) vacancies designed to promote the implementation of *Strictu-Sensu*, Graduate Programs, according to the descriptions on the chart below:

Coordination/	Contact Information	Vacancy	Education level and Required degree	Acting Area	Areas considered for curriculum evaluation
Office of International Affairs	dri@dri.ufla.br	01	Doctorate degree in the areas of Linguistics, Languages and Arts and associated areas	To foster UFLA's professors English Language proficiency by providing them linguistic support to deliver their classes by the English Language (English as Medium of Instruction-EMI).	Linguistics, Linguistics, Languages and Arts of CAPES
Program of Graduate Studies in Medicinal plants, aromatic and spice	spgpmac@dag.ufla.br	01	Doctorate degree in the areas of Agricultural Sciences or Biological Sciences or Pharmacy and associated areas.	To act in one of the following research lines: bioactivity of medicinal plants; cultivation and sustainable management of medicinal plants.	Agriculture Sciences I of CAPES
Program of Graduate Studies in Management	ppga@posgrad.ufla.br ppga@dae.ufla.br	01	Doctorate degree in the areas of Management or Economics and associated areas.	To act in one of the following research lines: business management, economy and markets; strategic management; marketing and innovation; management and society.	Public and Private Management, Accounting Sciences and Tourism of CAPES
Program of Graduate Studies in Agrochemistry	spgdqi@posgrad.ufla.br spgdqi@dqj.ufla.br	01	Doctorate degree in the areas of Agricultural Sciences or Chemistry and associated areas.	To act in one of the following research lines: biochemistry, <i>cachaça</i> technology; natural and synthetic products; chemistry applied to environmental agriculture; computational chemistry applied to agriculture.	Agriculture Sciences I of CAPES
Program of Graduate Studies in Plant Biotechnology	pgbv@posgrad.ufla.br pgbv@dqj.ufla.br	01	Doctorate degree in the areas of Agriculture Sciences or Biological Sciences and associated areas.	To act in one of the following research lines: functional and genomic analysis; molecular biology of the relation plant – microorganisms and insects; genetic transformation and cloning.	Agriculture Sciences I of CAPES
Program of Graduate Studies in Applied Botany	botanica@posgrad.ufla.br botanica@dbi.ufla.br	01	Doctorate degree in the areas of Agriculture Sciences or Biological Sciences and associated areas.	To act in one of the following research lines: plant biosystematics; structure and functioning of plants	Agriculture Sciences of CAPES
Program of Graduate Studies in Computer Sciences	secpgdcc@dcc.ufla.br	01	Doctorate degree in the areas of Computer Sciences and associated areas.	To act in one of the following research lines: database and engineering of software; computing intelligence and graphic processing; computers network and embedded systems	Computer Sciences of CAPES
Program of Graduate Studies in Soil Sciences	pgdcs@dcs.ufla.br	01	Doctorate degree in the areas of Agriculture Sciences and associated areas	To act in one of the following research lines: biodiversity, biochemical and biophysical processes of soil; carbon in the soil-plant system; correctives, fertilizers and utilization of residues; dynamics and availability of nutrients in the soil-plant system; physics and	Agriculture Sciences I of CAPES

				mechanics of soil; soil and water handling and conservation; nutrition, metabolism and nutritional diagnosis of plants; pedology and utilization of soil; chemistry, mineralogy, pollution and soil degradation	
Program of Graduate Studies in Food Sciences	spgdca@posgrad.ufla.br spgdca@dca.ufla.br	01	Doctorate degree in the areas of Food Sciences and associated areas.	To act in one of the following research lines: use of agriculture and use of industrial residues; developmental characterization and conditions of contaminants, microorganisms in food; science and technology of products of animal origin; science and technology of products of vegetal origin; elaboration and characterization of biodegradable films; engineering of processes; food microbiology and fermentative processes; nutrition and development of products and packages.	Food Sciences of CAPES
Program of Graduate Studies in Wood Science and Technology	pgctm@posgrad.ufla.br pgctm@dcf.ufla.br	01	Doctorate degree in the areas of Agriculture Sciences and associated areas.	To act in one of the following research lines: characterization of derived lignocellulosic materials; processing and use of lignocellulosic materials and derivatives	Agriculture Sciences I of CAPES
Program of Graduate Studies in Health Sciences	ppgdsa@dsa.ufla.br	01	Doctorate degree in the areas of Health Sciences and associated areas	To act in one of the following research lines: metabolic alterations, inflammation and functional food; infectious and parasitic diseases epidemiology; experimental neurobiology; relation parasite-host and vector control.	Medicine II of CAPES
Program of Graduate Studies in Veterinary Sciences	ppgcv@dmv.ufla.br	01	Doctorate degree in the areas of Animal Sciences/Fishery Resources or Veterinary Medicine and associated areas	To act in one of the following research lines: clinic, surgery and veterinary pathology; physiology and animal metabolism; genetics, reproduction and health of aquatic animals; animal production and reproduction; animal health and collective health	Medicine Veterinary of CAPES
Program of Graduate Studies in Applied Ecology	ppgeco@posgrad.ufla.br ppgeco@dbi.ufla.br	01	Doctorate degree in the areas of Agriculture Sciences or Biology and associated areas.	To act in one of the following research lines: ecology and monitoring of ecosystems under anthropic interference; survey and description of biodiversity and its relation with the environment	Biodiversity of CAPES
Program of Graduate Studies in Agricultural Engineering	pugenagri@posgrad.ufla.br pugenagri@deg.ufla.br	01	Doctorate degree in the areas of Agriculture Sciences and associated areas.	To act in one of the following research lines: constructions, ambience and treatment of residues; instrumentation; machines and agricultural mechanization; processing of agricultural products; remote sensing and treatment of residues and geoprocessing	Agriculture Sciences I of CAPES
Program of Graduate Studies in Engineering of Systems and Automation	esis@posgrad.ufla.br esis@deg.ufla.br	01	Doctorate degree in the areas of Computer Engineering or Sciences and associated areas.	To act in one of the following research lines: automation and systems instrumentation; intelligent systems	Engineering IV of CAPES
Program of Graduate Studies in Biomaterials Engineering	biomateriais@prpg.ufla.br	01	Doctorate degree in the areas of Agricultural Sciences or Engineering and associated areas.	To act in one of the following research lines: composites and nano-composites lignocellulosic; food products e nano-products	Agriculture Sciences I of CAPES
Program of Graduate Studies in Forest Engineering	spgdcf@posgrad.ufla.br spgdcf@dcf.ufla.br	01	Doctorate degree in the areas of Agriculture Sciences or Biology and associated areas.	To act in one of the following research lines: forest ecology; forest management; and forestry	Agriculture Sciences I of CAPES
Program of Graduate Studies in Entomology	spgden@posgrad.ufla.br spgden@den.ufla.br	01	Doctorate degree in the areas of Agriculture Sciences or Biology and associated areas.	To act in one of the following research lines: biology and ecology of insects; integrated handling and biological control of plagues	Agriculture Sciences I of CAPES
Program of Graduate Studies in Statistics and Agricultural Experimentation	spgee@posgrad.ufla.br spgee@des.ufla.br	01	Doctorate degree in the Agriculture Sciences or Mathematics and associated areas.	To act in one of the following research lines: multivariate analysis and spatial statistics; experimental and applied statistics; mathematic theory and statistical methods	Agriculture Sciences I of CAPES
Program of Graduate Studies in Physics	spgfis@posgrad.ufla.br spgfis@dfi.ufla.br	01	Doctorate degree in the area of Physics and	To act in one of the following research lines: characterization of	Astronomy/Physics of CAPES

			associated areas	magnetic and ferroelectric materials; phenomenology of elementary particles; statics physic and non-linear systems. experimental physics of high energies; structural, morphological and spectroscopic proprieties of the condensed matter; simulation and computer simulation of molecules, fluids and solids; systems of low dimensionality; thermal proprieties; quantum theory of fields, gravitation and cosmology	
Program of Graduate Studies in Plant Physiology	pgfv@posgrad.ufla.br pgfv@dbi.ufla.br	01	Doctorate degree in the areas of Agriculture Sciences or Biological Sciences and associated areas	To act in one of the following research lines: plant biochemistry; plant metabolism and nutrition; physiology of plant growth and development; and applied plant physiology; macrophysiology.	Agriculture Sciences I of CAPES
Program of Graduate Studies in Phytopathology	spgdfp@posgrad.ufla.br spgfitopatologia@gmail.com spgdfp@dfp.ufla.br	01	Doctorate degree in the areas of Agriculture Sciences or Biology and associated areas.	To act in one of the following research lines: diagnosis and diversity of beneficial and phytopathogenic microorganisms; epidemiology and handling of plant diseases; interactions plant-pathogen and with beneficial microorganisms.	Agriculture Sciences I of CAPES
Program of Graduate Studies in Crop Science	spgdag@dag.ufla.br	02	Doctorate in the areas of Agriculture Sciences and associated areas.	To act in one of the following research lines: handling and management of large crops; handling and production of horticultural plants; production and technology of seeds	Agriculture Sciences I of CAPES
Program of Graduate Studies in Genetics and Plant Breeding	genetica@posgrad.ufla.br posgenetica@gmail.com genetica@dbi.ufla.br	01	Doctorate degree in the areas of Agriculture Sciences or Biology and associated areas.	To act in one of the following research lines: plant cytogenetics; molecular and genetics of plant pathogens; quantitative genetics in plants breeding; genetic breeding of plants with economic importance	Agriculture Sciences I of CAPES
Program of Graduate Studies in Agricultural Microbiology	microdbi@posgrad.ufla.br microdbi@dbi.ufla.br	01	Doctorate degree in the areas of Agriculture Sciences or Biology Sciences and associated areas.	To act in one of the following research lines: biotechnology of microorganisms applied to agriculture and to the environment; ecology, genetics and physiology of microorganisms; quality and microbiologic security of food	Agriculture Sciences I of CAPES
Program of Graduate Studies Multicenter in Chemistry of Minas Gerais	marciopedroso@dqi.ufla.br	01	Doctorate degree in the areas of Chemistry and associated areas.	To act in one of the several areas of Chemistry	Chemistry of CAPES
Program of Graduate Studies in Nutrition and Health	ppgns@dnu.ufla.br	01	Doctorate degree in the great areas of Nutrition and associated areas.	To act in one of the following research lines: human alimentation and nutrition; basic nutrition and metabolism	Nutrition of CAPES
Program of Graduate Studies in Hydraulic Resources in Agricultural Systems	ppgrh@deg.ufla.br	01	Doctorate degree in the areas of Agriculture Sciences and associated areas	To act in one of the following research lines: engineering and handling of irrigation; hydrology; environmental sanitation	Agriculture Sciences I of CAPES
Program of Graduate Studies in Animal Sciences	spgz@dzo.ufla.br	01	Doctorate degree in the areas of Animal Sciences/Fish Resources or Veterinary Medicine and associated areas	To act in one of the following research lines: nutritional, physiological and metabolic aspects in reproduction of ruminants and non-ruminants; evaluation of additives for ruminants and non-ruminants animals; evaluation, production and conservation of forage; molecular biology applied to nutrition and to genetic breeding in ruminants and non-ruminants; determination of nutritional exigencies and food evaluation in ruminants and non-ruminants; production factors that impact the meat in ruminants; breeding, nutrition and reproduction of freshwater fish	Animal Sciences/Fish Resources of CAPES
Professional Master's degree in Public Administration	ppgapublica@dae.ufla.br	01	Doctorate degree in the areas of Management or Public Administration and associated areas.	To act in one of the following research lines: public management, technologies and innovation; social management, public policies and social control	Public and Private Management, Accounting Sciences and Tourism of

					CAPES
Professional Master's degree in Sustainable Development and Extension	ppgde@dae.ufla.br	01	Doctorate degree in the areas of Agriculture Sciences, Biological Sciences or Management and associated areas	To act in one of the following research lines: development and extension; sustainability and extension	Multidisciplinary of CAPES
Professional Master's degree in Education	mpe@ded.ufla.br	01	Doctorate degree in the areas of Education and associated areas	To act in one of the following research lines: foundations of teaching formation; teaching knowledge and pedagogical innovations	Education of CAPES
Professional Master's degree in Mathematics in National Network – PROFMAT	marciofialho@dex.ufla.br	01	Doctorate degree in the areas of Mathematics and associated areas.	To act in one of the several research areas of Mathematics	Mathematics/ Probability and Statistics of CAPES
Professional National Master's degree in Physics Teaching	spgee@posgrad.ufla.br spgee@dex.ufla.br	01	Doctorate degree in the areas of Physics and associated areas	To act in one of the following research lines: physics and society; Physics in basic education; Physics in high school; teaching and learning and technologies of information and communication in the physics learning processes	Astronomy/Physics of CAPES
Professional Master's degree in Technologies and Environmental Technologies	spgtia@dma.ufla.br	01	Doctorate degree in the areas of Agriculture Sciences, Biological Sciences and associated areas	To act in one of the following research lines: residues and effluents management; restoration and conservation of ecosystems; soil and its interface with the environment	Multidisciplinary of CAPES

1.2. The candidate must hold the Doctor's degree for a period of time equal to or longer than 10 (ten) years and possess relevant and consistent competence in one's area of expertise.

1.3. The proof of the aforementioned degree will be done with the presentation of the graduate diploma, in accordance with the chart of the sub-item 1.1.

1.4. The diploma for the hiring process will be submitted to the Evaluation Board from each area of knowledge that will verify whether the candidate's requirements comply with the criteria established in this Notice or not.

1.4.1. If the visiting professor either a foreigner or a Brazilian has a degree issued abroad, the faculty members of the Graduate Program chosen by the candidate will accept the diploma once it has been translated by the Office of International Affairs at UFLA

1.5. The work contract of the Foreign Visiting Professor (FVP) must be of a 40 (forty) hour work week of Exclusive Dedication – DE; in addition, it does not allow the professor to exert either another public or private paid activity in Brazil, by the terms of Law nº 8.745/93.

1.6. The FVP remuneration will depend on the candidate's qualification and experience, granted by the Evaluation Board, which assigns the level the candidate should be hired according to the Career and Position Plan of Federal Teaching¹, Law 12.772/2012 and the alterations made by Law 13.325/2016, as stated below:

I - in the Senior Visiting professor category, the candidate must hold the Doctor's degree for a period of time equal to or longer than 10 (ten) years, with relevant and consistent academic production, equivalent to that of a productive researcher, established by the National Council of Technological and Scientific Development², level 1A or 1B, according to the criteria of the specific area of knowledge to which the Program of Graduate Studies is connected³ to. The professor will make a salary, corresponding to a Full Professor;

II - in the Full Visiting Professor category, the candidate must hold the Doctor's degree for a period of time equal or longer than 10 (ten) years, with relevant and consistent academic production, equivalent to that of a productive researcher of the National Council of Technological and Scientific Development, level 1C or 1D, according to the criteria of the specific area of knowledge to which the Program of Graduate Studies is connected to. The professor will make a salary, corresponding to an Professor IV;

¹ *Plano de Carreiras e Cargos de Magistério Federal*

² *Conselho Nacional de Desenvolvimento Científico e Tecnológico (CNPq)*

³ *CNPq Area Committee*

1.7. The remuneration which is described by sub-item 1.6. will be as the following:

FVP	Corresponding Class to the Law on Federal Teaching and Career Plan and Position - Law 12.772/2012	Remuneration in R\$
Senior Visiting Professor	Full Professor	19.985,24
Full Visiting Professor	Professor IV	18.152,68

1.8. The work contract shall be of a period of, at least, 3 (three) months, respecting the maximum duration established by the item V, Art. 4º of Law 8.745/93.

1.9. For the work contract, the indicated applicant must meet the following requirements

1.9.1. The chosen applicant has to present all required documents to the Human Resource Department available at the electronic address: www.prgdp.ufla.br/site/selecao-para-professor-visitante-estrangeiro.

1.9.2. The chosen applicant must provide the required documents to hold a visa to Brazil, in the category, according to the activities that one should accomplish at UFLA, bearing in mind not only the due date but also the possibility of renewing the contract, following the legislation in force.

1.9.3. The chosen applicant should present the required documents from the institution of origin that one is out of duty of professional activities during one's stay at UFLA. However, no documents will be required if the applicant is either retired or self-employed.

1.9.4. Lack of the required documents, referred to in the sub-item 1.9. will prevent the hiring for the indicated candidate.

1.10. There won't have any payment of any type of medical expenses, personal accident of third parties. The FVP is responsible for all the necessary arrangements related to health assistance, both life and accident insurance.

1.11. The FVP is responsible for the purchase of round-trip flight tickets and other kinds of transportation expenses taken from one's place of origin to UFLA and back home as soon the contract ends.

2. APPLICATIONS

2.1. Before the candidate applies, one should be aware of what this Notice comprises, and observe whether one meets the requirements to the position or not. The Notice is available at the electronic address www.prgdp.ufla.br/site/selecao-para-professor-visitante-estrangeiro.

2.1.1. The application form is available at the electronic address www.prgdp.ufla.br/site/selecao-para-professor-visitante-estrangeiro

2.2. The applications form will be submitted to the electronic address (e-mail) of the Graduate Program to which the candidate will apply for a position from October 1st, 2018 to November 30th, 2018.

2.3. There will be no application fees

2.4. There will be no acceptance of application forms overdue.

2.5. There will be no acceptance of application forms via facsimile or via mail.

2.6. The Federal University of Lavras is not responsible for application requests that are not received by means of communication jams, failures; besides other factors, which could prevent data transference.

2.7. Human Resource and Personnel Pro-Rectory (PRGDP) will publish at the electronic address www.prgdp.ufla.br/site/selecao-para-professor-visitante-estrangeiro, as of December 5th, 2018, the list of the registered candidates.

2.8. The Application Procedures:

2.8.1. The candidates shall follow the procedures below to apply:

2.8.1.1. Submit the application form to the electronic address (e-mail) to the Graduate Program one will apply for along with the work plan and résumé, including a link of the most relevant publications as determined in sub-item 3.1.1.

2.8.2. The candidate is responsible for the information provided. UFLA won't take the responsibility of both misleading and incomplete information provided by the candidate.

2.9. The electronic addresses of each Graduate Program will be available at the item 1.1. of this Notice.

3. THE SELECTIVE PROCESS

3.1. The FVP selection will be carried out by a simplified selective process, via Curriculum Vitae and Work Plan analysis, by the Evaluation Board composed of at least three professors and one substitute member, degree holders equal or higher than the one required for the selective process. The members of the Examination Board will be published at the electronic address www.prgdp.ufla.br/site/selecao-para-professor-visitante-estrangeiro.

3.1.1. The candidate must include in one's resume the link of both the most relevant publications and one's work plan.

3.1.2. The candidate's title evaluation will proceed following the criteria established in CUNI Resolution nº 059 at UFLA on October 18th, 2017.

3.2. The Work Plan, complementary stage to the FVP selective process, shall be written either in Portuguese, English and Spanish. It should state the candidate's contribution to the Graduate Program with not more than ten pages, regarding the academic, technical and scientific activities, as follows:

I – The academic activities/classes in undergraduate courses at UFLA, should be delivered either on an *ad hoc* or on intensive courses basis in foreign language;

II – The academic activities delivered in intensive courses at the Graduate Program, which shall be also offered to other Programs interested in them;

III – One's participation both in Boards of Undergraduate Dissertation and Defense Boards of Master's and Doctor's Degrees;

IV – The outreach activities organized by UFLA Centers of Studies and by the Graduate Program;

V – The implementation of research activities that may be of interest of the Graduate Program;

VI – The professor should write academically in foreign language (English Language) and collaborate as a co-author in scientific publications of high impact.

3.3. The Work Plan score criteria will be as follows:

I – Quality of Work Plan considering the potential contribution to the strengthening of the Graduate Program regarding the enhancement of intellectual production and the potential for innovation - (0 to 4 points);

II – Work Plan feasibility regarding the contribution to the teaching and outreach activities in foreign languages in Undergraduate and in Graduate Programs - (0 to 4 points)

III – Work Plan impact on the enhancement of research and the candidate must reveal capability to create bonds, partnerships and networks of research with national and international institutions in addition to obtain resources from funding agencies – (0 to 2 points).

3.4. The Work Plan will be defended by the candidate via electronic means (videoconference or similar), before the Evaluation Board.

3.5. Each Graduate Program Coordinator will inform the applicant, by e-mail, the date and time to the Work Plan defense, 21 (twenty and one) days after the deadline.

3.6. The final score of each candidate will be the sum of 60% (sixty per cent) assigned to the curriculum and of 40% (forty per cent) to the Work Plan, including the defense before the Evaluation Board in compliance with the § 2º of Art. 8º of CUNI Resolution nº 059/2017.

3.7. The candidates who obtain a score lower than 70% in the Work Plan will be declassified :

3.7.1. In the event of a tie, the candidate with more scientific production will have preference, followed by the one who relies on comprehensive experience.

3.8. The candidate with the highest final score will be hired.

3.9. The final result of this selective process will be published at the electronic address www.prgdp.ufla.br/site/selecao-para-professor-visitante-estrangeiro, in descending order of classification.

4. APPEALS

4.1. After the result publication, the candidate may require review of their evaluations in the term of up to 5 (five) working days, by request properly registered, forwarded to the Graduate Program responsible for the selection.

4.1.1. The appeal will be filed by a well-argued analysis, printed and signed, in specific form, which will be made available at the electronic address www.prgdp.ufla.br/site/selecao-para-professor-visitante-estrangeiro, the appellant may attach the documents that one considers appropriate.

4.1.2. The appeal shall be forwarded exclusively to the e-mail mentioned in the chart of sub-item 1.1, on the term of 5 (five) working days, excluding from the process the first day and including the due day, at the electronic address www.prgdp.ufla.br/site/selecao-para-professor-visitante-estrangeiro.

4.1.2.1. Appeals will not be acceptable if sent in a diverse manner than the one set forth by the sub-item 4.1.2., as well as appeals both with unfounded claims and with rules not established in this Notice.

4.1.2.2. The appeal will not be accepted not only when it is overdue but also when it has exhausted all administrative possibilities.

4.2. The Evaluation Board will have the period of 5 (five) working days to analyze the appeals. The Evaluation Board will issue a statement, positing its decision, which will be communicated to the candidates by e-mail.

5. GENERAL PROVISIONS

5.1. The selective process will be valid for 1 (one) year, counting down from the moment the result is published in the Official Gazette and it may be extended for the same period by interest of the Administration.

5.2. When a candidate applies to this selective process, one assumes the awareness and acceptance of the conditions established by this Notice and by the CUNI Resolution n° 059/2017; therefore, a candidate cannot claim one's lack of knowledge on the selective process rules.

5.3. The candidate's qualification in the selective process does not ensure the right to be hired, but only the expectation to be hired, in accordance with the classification order, in conformity with the applicable legal procedures in this Notice.

5.4. The candidates that have already established administrative contracts based on the Law n° 8.745/93 may be hired again, provided that 24 (twenty-four) months have elapsed from the previous contract.

5.5. The selected candidate shall undergo the pre-employment examination at the Occupational Health Board (CSO/UFLA), to have a physical and mental aptitude tests since this is a requirement to take one's duties over at the contract signature.

5.6. The selected candidate that is contacted, by e-mail, shall communicate one's interest in the contract in 5 days. The fact that the candidate does not express one's interest will be considered as one has given up the job posting.

5.6.1. The contract realization will be fulfilled both in consonance with the interests of the Graduate Program and with the admission procedure at UFLA.

5.7. The omitted cases will be solved by UFLA's Magnificent Rector after having consulted both the Human Resource and Personnel Pro-Rector (PRGDP) and the Pro-Rector of Graduate Programs (PRPG).

5.8. Further information can be attained via the Office of each Graduate Program.

Lavras, October 1st, 2018.

JOSÉ ROBERTO SOARES SCOLFORO
Rector